

EQUIPMENT SPECIFIC PERFORMANCE EVALUATION

Date: _____

Employee Name: _____

Supervisor: _____

Job classification: **ROCKSAW / TRENCHER OPERATOR**

Description:

Operates a large tractor with a steel boom or wheel, with cutting teeth mounted in front of the chassis, to cut and remove earth. This work is subject to strict inspection and must conform closely to specifications. This equipment may be used to push earth and backfill excavations. Regulates height of boom from ground. Performs other related duties.

STEPS	KEYPOINTS	SATISFACTORY
1)	Company	Yes () No ()
	a) Company policy	
	i) PPE	
	ii) Transportation & communications	
	iii) Introduction to work environment & hazard recognition	
	iv) Instructional procedures given to employees	
	b) Safety orientation	
	i) Use of safety belts	
	ii) Function of roll-over protection	
	iii) Proper dress	
	iv) Equipment operation with regards to 'the do's and don'ts'	
	a) Ground slopes, and spoil piles	
	b) Pushing of material procedures	
	c) Grading procedures	
	d) Engine overspeeding	
	v) Loaded and dumping vehicles have the right of way	
	vi) Cutting operations	
	a) Underground utilities	
	vii) Operating around ground personnel	
	a) Spotter/guide man	
	viii) Grade and terrain limitations of equipment	
2)	Demonstrated abilities	Yes () No ()
	a) Pre-shift inspection check list	
	i) Check equipment for loose bolts, leaks: oil, air, hydraulic and water	
	ii) Make sure area around the equipment is clear of people and other equipment	
	iii) Check for fire extinguisher	
	iv) Make sure that the following equipment is operational	
	a) Brakes	
	b) Lights	
	c) Travel alarm	
	d) Hand rails & access ladders or steps	
	e) Seat belts	
	f) Tracks	
	g) Glass, wipers	
	h) Gauges: temp., oil, air, & fuel	
	i) Audible horn	
	v) Notify supervision of any equipment that is not operational	
	vi) The operator can park or side line a piece of equipment that is unsafe to operate if it poses a danger or hazard to employees or property	
3)	Identification of equipment controls	Yes () No ()
4)	Trenching techniques	Yes () No ()
	a) Use of cutting boom/wheel	
	b) Use of push blade	
	c) Use of spoils auger	
5)	Parking and shut-down procedures	Yes () No ()
	a) Equipment line-up	
	i) Straight line	
	ii) Allow easy access for service	
	b) Turn off all accessories	
	c) Lower boom/wheel to the ground	
	d) Lower blade to the ground	
	e) Perform a general walk around looking for items for maintenance	